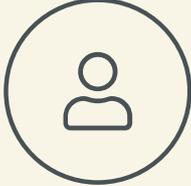


# Increased collaboration and utilisation of research in the food system

Open for applying: October 24, 2019

Last day of application: November 25, 2019

Decision is made: December 6, 2019

 <p><b>What can you apply for?</b></p> <p>You can apply for a grant that supports collaboration in the food system, and for a project that aims at turning research results into practice, with the goal to create a competitive and sustainable food chain.</p>	 <p><b>Who can apply?</b></p> <p>Researchers, public organisations, private companies and industry associations. At least one researcher participating in the project must have a doctoral degree. Special regulations on provisions on de minimis aid are applied for private companies in this call.</p>	 <p><b>How much can you apply for?</b></p> <p>You can apply between 50 000 - 500 000 SEK for a project that can last up to one year.</p>
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## Revisions

If the call text has been revised after publication, the revisions will be listed here.

Date	Revision

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## Description of the call

### Introduction

Welcome to apply for grants that support and increase collaboration within the food system and implement research results to practice in order to create a competitive and sustainable food chain in accordance with the goals of the Swedish national food strategy.

We need to a greater extent turn knowledge into practical use in the food system. Formas is now inviting researchers, public organisations, private companies, industry associations and other organisations to apply for grants, in the areas of, for example, targeted communication activities, activities on innovation and utilisation of research, or grants for relevant networks and meeting fora for researchers and practitioners. Proposals can be based on either on-going or recently finished research, or innovative communication initiatives that increase knowledge for relevant groups.

### Background

The overall goal of the Swedish national food strategy is to increase sustainable food production, create more jobs and sustainable growth throughout Sweden, and at the same time make it easier for all types of consumers to make conscious choices. A key factor to enable the needed change is more collaboration and co-creation between different actors, with focus on end-users who can turn new knowledge to practice.

Researchers and practitioners need to have for a where the together can formulate research questions of high relevance for those who will use the knowledge. Also, the research needs to interact with politics, public sector and industry to a greater extent than today.

This call therefore focuses on new methods, tools, formats, processes or methods that turn knowledge to practice. It's also important to create new interdisciplinary or intersectoral meeting fora, platforms for different actors, increase internationalization and utilisation of infrastructure. Grants can be given to targeted communication activities, activities of innovation and utilisation of research. These activities should be developed on either ongoing or recently finished research (that not has to be funded by Formas), or should be innovative communication initiatives that increase knowledge for relevant target groups.

## Purpose and focus

Projects granted in this call should focus on at least one of these goals:

- test innovative methods, formats or tools in order to communicate and turn research results into practice in the food system
- develop collaboration between researchers and end-users with the aim of increasing competitiveness in the food system in a sustainable manner
- create new interdisciplinary or intersectoral meetings in order to, for example, increase utilisation of knowledge, internationalization or use of infrastructure connected to the food system

Projects may preferably also:

- involve researchers and actors from different parts of the food system
- connect several ongoing or recently finished research and innovation projects
- if adequate, use knowledge and experience from international contexts
- obtain knowledge and experience from other areas (transport, logistics, health care, etc.)

## Who can apply?

Researchers, public organisations, private companies and industry associations are welcome to apply for grants. At least one participating researcher must have a doctoral degree, but it does not have to be the project manager.

Please note that private companies (not sole proprietorship businesses) and other organisations engaged in economic activity in this call are subject to so-called [provisions on de minimis aid](#).

## Before you apply

### Request for you and your organisation

- Researchers, public organisations, private companies and industry associations that are approved by Formas as an [administrating organisation](#) can apply for grants in this Formas call. NOTE: Sole proprietorship businesses cannot be granted for funding in this call.
- Private companies (not sole proprietorship businesses) and other organisations engaged in economic activity that want to apply for grants from Formas are subject to [state aid regulations for companies and other organisations engaged in economic activity](#). Please see the section on so-called provisions on de minimis aid that are applied in this call.
- All projects, in the call *Increased collaboration and utilisation of research in the food system*, that seek Formas grants must have a responsible project manager. At least a participating researcher must have a doctoral degree, but project manager must not have a doctoral degree.

### Costs you can apply for

You can apply for grants for collaboration activities, communication and implementation of research. It may include tests of innovative methods, formats or tools in order to communicate and turn research results into practical use.

You can apply for direct and indirect costs. Direct costs are for example salaries, equipment and trips. Indirect costs are costs that are shared with others within the organisation, for example, administration, IT and premises. Sometimes indirect costs are also called overhead costs.

### Grant amount and project duration

You can apply for grants between 50 000 and 500 000 SEK in this call. The maximal project duration is 12 months.

The project's starting date is 2019-11-01 and is preselected in Prisma. It cannot be edited. The project funding will be paid as lump sum in December 2019. The grant may be used three months after the project has finished. The final reports, including a financial and a scientific report, are submitted within three months after the end of the availability period.

[Information about provisions on de minimis aid](#) as well as the terms and conditions for grants that are subject to companies and other organisations engaged in economic activity can be

found on Formas' webpage. NOTE: These regulations do not apply for universities, colleges and research institutes.

At a later stage of the application process, companies and organisations engaged in economic activity that apply for grants must submit a [proof of de minimis aid](#) (please observe that the form is in Swedish).

Formas will notify the organisations when this proof is to be done. The statement of proof indicates whether you have received de minimis aid, and to what extent, during the two previous fiscal years and the current fiscal year. If so, the organisations must then submit proof indicating that any de minimis aid they received during this period does not exceed the equivalent of 200,000 €, approximately 2,000,000 SEK in total.

## Language

We would recommend that you write your application in English because the evaluators of your application are international experts. You can write your application in Swedish, but it will be translated into English before the evaluation. The popular scientific description and abstract shall be written in both Swedish and English.

## Who can see the application?

Applications that are submitted to Formas will become public documents after decisions are published. However, Formas does not disclose information on individual cases or operating conditions, inventions and research results if there are risks that some individual would suffer damage if the information is released. If applications are requested, Formas will perform a confidentiality assessment.

## How to apply

### You apply in Prisma

Your application to Formas is submitted in our [Prisma application system](#). In order to be able to do this you need to have a personal account. In the system you will add the information that is needed for your application. The organisation that stands behind the application needs to have an organisation account in Prisma.

### Applicants from generally approved administrating organisations in Prisma (universities, colleges, research institutes)

In most cases, universities, colleges and research institutes have already an organisation account in Prisma and can then use those existing accounts. Project managers at these organisations apply for funding through their personal account in Prisma.

### Applicants from non-generally approved administrating organisations (companies and other organisations)

If an organisation does not have an account in Prisma yet, an appropriate representative shall [apply for an organisation account on the Prisma website](#) before the application is submitted. Please indicate in the section of justification of the application that you will apply for Formas call *Increased collaboration and utilisation of research in the food system* and state whether the applying organisation is a higher education institution, research institute, non-profit association, or private company, etc. Project managers working for these companies apply for the call via their personal account in Prisma.

If the organisation has an account in Prisma but is not a generally approved administrating organisation with Formas, it shall notify research officer [Thao Le](#)

To be able to submit the application, the organisation must specify its domicile. To choose a domicile, [such a structure must be created](#) in the organisation account.

### Information in your application

The project budget will be included in Prisma. Please write out the total amount you apply for, for example, 1 million SEK should be written as 1 000 000 kronor.

The application registered in the Prisma application system shall include a clear description of the project under the following sections.

## **Basic information**

- Project manager
- Number of applied months
- Starting month
- Number of project years
- Calculated project time
- Project title in Swedish (max 200 characters including spaces)
- Project title in English (max 200 characters including spaces)
- Popular scientific description in Swedish (max 1 500 characters including spaces)
- Popular scientific description in English (max 1 500 characters including spaces)

## **Abstract (maximum 1,500 characters each in Swedish and English)**

A brief and clear description of the project's content and objectives. The abstract must include a justification of and information about the project. Please include also the result the project is expected to obtain.

## **Project description includes work packages and time plan, materials and methods (max 4,000 characters including spaces)**

Description of the project objectives, chosen methods as well as expected results. The applicant shall also describe gender aspects and other critical perspectives.

## **Societal relevance (max 4,000 characters including spaces)**

The potential societal value of the project, and its relevance for the food system.

## **Company information**

Company information should be filled out by companies (not sole proprietorship businesses), industry associations or other organisations engaged in economic activity as administrating organisations. Public organisations, universities or other state research institutes should not fill in this section.

- Organisation number, organisation name, country, address, zip code, city
- Annual turnover, balance sheet, number of employees
- Contact person and contact persons email

## **Budget**

The project budget shall be indicated in Prisma. The budget is described in the form of:

### **Salaries including social-security contributions for every project co-applicants**

Applied salaries should include social-security contributions. The grant you may receive for salary for an individual person is not allowed to be higher than 100% of a full-time employment. It also means that if someone receives another funder's support for her/his full salary, s/he is not allowed to receive more grant for her/his salary. Researchers who are full-time retired are not allowed to receive grants for their own salaries.

Eligible costs for salaries at administrating organisations, that are not universities, colleges or other generally approved administrating organisations, might be applied at a maximum of 800 SEK per hour.

### **Proportion of activity in the project**

The proportion of activity means how many percent of a full-time position that co-applicants make contribution to the project.

### **Running costs**

Running costs include, for example, articles of consumption, trips and publication of journals and databases that use open access. Equipment is also considered as running costs, and depreciation costs of the equipment that you use in the project are included in the running costs.

### **Premises**

You can apply for grant for premises if these costs are not already included in the overhead costs in the project budget.

### **Indirect costs**

When you indicate overhead costs in your application, you shall follow the practice of the grant administrating organisation. Formas doesn't grant funds for overhead costs that are included in equipment depreciation costs and costs for premises.

Universities, colleges and other generally approved administrating organisations might apply for indirect costs in accordance with the full cost principles that they use. Other organisations including private companies and other organisations engaged in economic activity might apply for maximal indirect costs of 30 percent more for their costs for salaries.

### **Budget specification**

Please describe the budget in text. Indicate how the applied amount is divided including amount per year and total amount per organisation if many organisations apply for the grant.

## **Ethical considerations**

Please indicate ethical considerations only if they are relevant to the project implementation. If there are special ethical aspects, these ethical considerations and how they are managed shall be mentioned. It may include, for example, handling of personal data or animal or human experiments.

## **Classifications**

Formas uses the project classifications for the analyses and data on an overall level. The classifications are done through applicants' indication on subject areas, SCB-code and at least one of the Global Sustainable Development Goals that the project will contribute to.

## **Subject areas**

Select project subject areas and add a sub-heading.

## **SCB-code**

Select at least one SCB-code with two sub-levels that make the merged code.

## **Key words**

Select also at least one and maximal three key words that describe the project. Select the word that is closest to your project, although it doesn't quite fit in the area where you are actively working.

## **Global Sustainable Development Goals**

Select at least one and maximum three of the Global Sustainable Development Goals that best fit the aim of your project.

## **Administrating organisation – the organisation that receives the grant**

An administrating organisation is the organisation that receives the grant from Formas when a grant is awarded. Administrating organisations in this call must be approved by Formas. When you apply for organisation account in Prisma, it means at the same time you apply for being an approved administrating organisation for this call. If the organisation is already an administrating organisation, you don't need to apply for organisation account. If you don't know if your organisation is already an approved administrating organisation, please contact the responsible research officer, [Thao Le](#), at Formas.

A registered application will be sent automatically to the administrating organisation for the latter's signature. The administrating organisation has seven days to sign the application.

## **Mandatory appendix**

**CV:** CV for the applicant and maximum five co-applicants must be added in the application as a pdf-file in Appendix I (max 10 MB, max two A4 pages per person).

## Optional appendices

**Publication list:** Applicant and co-applicants can add their publications (scientific or popular scientific publications) as a pdf-file in Appendix II (max 10MB, max 12 A4-pages)

**Illustrations:** If figures, tables or images are needed to describe the project ideas, they can be uploaded as a pdf-file in Appendix III. Only one appendix (max 10MB).

## After you have submitted your application

Firstly, Formas will perform an eligibility check on your application. The application should be in line with Formas' responsibilities and within the scope of the call. If the application doesn't meet the requirements, it will be rejected.

### Evaluation of the applications

The evaluation will only be based on the information in the application. It's therefore important that the application content is as clear as possible and that all the important and relevant information is included.

The applications in this call will be evaluated continuously, which means that they will be handled as soon as they have been registered in Prisma. Formas will evaluate the applications, either with an internal evaluation panel or with external evaluators. The review will be made as soon as possible. Grant award decisions will be made on the 6<sup>th</sup> of December at the latest.

The evaluation criteria for the applications and the basis for grant award decisions:

#### Relevance

- The challenge that the project addresses is important to solve and is connected to the need of increased collaboration, creation of new meeting fora or reducing gaps between research and practice
- The project proposal builds on ongoing or previous research
- The project is relevant for a sustainable food system

#### Potential

- The project proposal can significantly contribute to research which, to a greater extent, is turned into practice in the food system
- Planned activities for creating project impact is well described
- The group's competence to carry out the project is well described
- Relevant areas and actors are identified for the expected impact

#### Implementation

- The project plan and proposed activities are appropriate for creating impact in the food system
- Different needs of stakeholders and users are taken into account in the design of the project
- Time table and budget are appropriate in relation to the project objectives

## Organisation

- The application describes the resources, competence and experience that are required to carry out the project
- Gender equality is considered in the project organisation
- There are actors participating in the project who can contribute to use of the research results
- International aspects, if needed, are addressed in a relevant and appropriate manner

## Grant award decisions

Formas General Director and Chairwoman of the Formas' Scientific Council make grant decisions that are conducted continuously until the 6<sup>th</sup> of December 2019. The decisions will be sent to the applicants via Prisma and published on Formas' website. The decisions on grants cannot be appealed.

## Reporting for granted projects

All the granted projects shall be reported to Formas via economic and popular scientific reports in accordance to the decision. More information on the report requirements can be found on [Formas website](#).

## Support and shortcuts

- [Prisma](#)
- [Prisma user manual](#)
- [Ethical policy](#)

## Contact information

For questions on the call and Prisma

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